

PERSONAL ITEMIZED DEDUCTIONS WORKSHEET

NON - BUSINESS

Contributions

Cash Contributions for which you have receipts, cancelled checks, payroll deductions, etc.

Name	Amount
	\$ _____
	\$ _____

Other Cash Contributions which you have no receipts, may need written log or other record

Name	Amount
	\$ _____
	\$ _____

Non-Cash items: Fair market value on clothing, furniture, appliances: List organization, item, & value. (If over \$250, must have receipts and detailed information) **For payroll deductions, you must provide pay stub or W2 AND pledge card showing name of donee organization.**

Name	Amount
	\$ _____
Endangered Resources Donation	\$ _____
Parking	\$ _____

DEDUCTIBLE

- Churches, synagogues, & other religious org.
- Federal, State, Local Governments for public purposes
- Non-profit schools & hospitals
- Public parks & recreational facilities
- Charitable non-profit org. e.g. Salvation Army, Red Cross, Goodwill, Scouts, Etc.
- War veterans' groups
- Having an exchange student live with you (\$50/month)
- Receipts are needed for contributions of \$250 or more*

Name	Amount
	\$ _____
Travel/Transportation volunteer work	\$ _____
Mileage	_____

NOT DEDUCTIBLE

- Civic leagues, social & sports clubs, labor unions, chambers of commerce
- Most foreign organizations
- Groups run for profit
- Groups whose purpose is to lobby
- Homeowner's associations
- Individuals (no matter how needy they are)
- Cost of raffle, bingo or lottery tickets
- Dues paid to country clubs, lodges, etc.
- Value of your time or services
- Value of blood given to a blood bank

Casualty & Theft Losses

Must Exceed 10% of GROSS INCOME

Casualty Date	_____
Kind of Property	_____
Fair Market Value (Before)	\$ _____
Cost & Improvements	\$ _____

Insurance Reimbursement	\$ _____
Date Purchased	_____
How Destroyed	_____
Fair Market Value	\$ _____

Miscellaneous Deductions

Investment Expense:

Safe Deposit Box	\$ _____
Journals/Subscriptions	\$ _____
Phone/Postage/Mileage	\$ _____
Tax Preparation Fee	\$ _____
IRA/Keough Fees (Paid Separately)	\$ _____

Job Expenses: W-2 filers only

Union Dues/Initiation Fees	\$ _____
Professional Dues/Licenses	\$ _____
Tools - small	\$ _____
Tools & Equipment - Depr.	\$ _____
Uniforms - cost/cleaning	\$ _____
Job Supplies	\$ _____

Job Expenses:

Enhancements--long dist, taxes, etc.	\$ _____
Malpractice Insurance	\$ _____
Safety Equipment	\$ _____
Job related education tuition/fees	\$ _____
Books/Supplies	\$ _____
Workshops/Seminars	\$ _____
Lodging/Food	\$ _____
Job Hunting: Mileage/Travel	\$ _____
Employment Agency Fees	\$ _____
Resume/Internet//Postage, Etc.	\$ _____
Education Expenses Paid	\$ _____
Professional Trade Journals	\$ _____
Mileage	_____