



# Rental Real Estate

## *Auto Travel (In miles)*

Tips to Bank  
 Trips to Property  
 Picking up Supplies for Rental  
 Car Washes  
 Tolls  
 Parking

Other: \_\_\_\_\_

## *Repairs & Maintenance*

Repairs and Maintenance  
 New Carpentry  
 Painting  
 Landscaping  
 Snow Removal  
 Garage Repairs  
 Cleaning & maintenance  
 Tools and Supplies  
 Trash Removal  
 Past Improvements

Other: \_\_\_\_\_

## *Professional Fees & Dues*

Accounting  
 Legal  
 Architect Design  
 Commissions

Other: \_\_\_\_\_

## *Telephone Expenses*

Calls to tenants  
 Phone call for property  
 Phone calls for snow removal  
 Phone calls for lawn care

Other: \_\_\_\_\_

## *Other Expenses*

Advertising  
 Cost and Date of Purchase for property  
 Land value

Other: \_\_\_\_\_

## *Utilities and Insurance*

Hot water heater rental  
 Real Estate Taxes  
 Interest Expense  
 Rental Charges for home equip.  
 Home Owners Insurance  
 Heat  
 Electricity  
 Water & Sewer

## *Office Expenses*

FAX Supplies  
 Paper and Toner  
 Computer Software  
 Bank Fees  
 Check fees or checks  
 Photo copy Expenses  
 Safe Deposit Box  
 Map Book & Map Software  
 Multiple Listing Service  
 Office Expenses  
 Computer software and Peripherals  
 Postage & Shipping  
 ISP

Other: \_\_\_\_\_

## *Equipment Purchases*

Answering Machine  
 Calculator  
 Tools  
 Computer Equipment  
 Copy Machine  
 FAX Machine  
 Printer

Other: \_\_\_\_\_