

# SPECIALTY WORKSHEET FOR HAIRSTYLIST EXPENSE

IN ORDER TO MAXIMIZE YOUR DEDUCTION, PLEASE COMPLETE THIS FORM. KEEP YOUR RECEIPTS FOR AT LEAST 8 YEARS.

PROFESSIONAL EXPENSES		YEARLY	EDUCATION EXPENSES		YEARLY
Dues			Seminar Expenses		
E&O Insurance			Continued Education		
Legal Fees			Books, Tapes		
License Expenses			Laptop Purchase		
Memberships			Computer Purchase		
Publications			Other		
Other			Other		
<b>TOTAL</b>			<b>TOTAL</b>		
UNIFORM PURCHASES		YEARLY	COMMUNICATIONS EXPENSES		YEARLY
Advertising			Cellular Phone		
Accounting/Bookkeeping			Faxes		
Business Cards			Pagers		
Bank Charges			Answering Service		
Clerical Expense			Internet Service		
Client Gifts			Other		
Cleaning Expenses			Other		
Laundry Expenses			<b>TOTAL</b>		
Postage Expense			EQUIPMENT		YEARLY
Rent on Shop			Calculators		
Film/Processing			Desk		
Flowers/Cards			Camera/Video Recorder		
Shampoo/Conditioner			Chairs		
Solution (Cleaning)			Filing Cabinet		
Towels			Cellular Phone		
Meal & Entertainment			Tape Recorder		
Office expense			Telephone Equipment		
Employee Wages			Fax Machine		
Employee Taxes			Computer/Printer		
Employee Benefits			Scanner		
Signs, Flags, Banner			Office Decoration		
Stationary/Envelopes			Other		
Software			Other		
Tax Services			Other		
Tools/Equipment			Other		
Other			<b>TOTAL</b>		
Other			OTHER EXPENSES		YEARLY
			Other		
			Other		
			Other		
			Other		
			Other		
<b>TOTAL</b>			<b>TOTAL</b>		

# Salon Worksheet

Name: \_\_\_\_\_ SS#: \_\_\_\_\_

Salon Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Salon Address: \_\_\_\_\_

Total Income From Services \$ \_\_\_\_\_

Total Income From Product Sales \$ \_\_\_\_\_

Total Tip Income \$ \_\_\_\_\_

Educator Income \$ \_\_\_\_\_

## Inventory

If you purchase goods to have available for resale you will carry an inventory. Beginning inventory should be the same as ending inventory for the previous tax year.

Inventory at beginning of year. If different from last year's closing inventory, attach explanation. \$ \_\_\_\_\_

Inventory purchased during the year - less cost of items withdrawn for personal use. \$ \_\_\_\_\_

Inventory at the end of the year. \$ \_\_\_\_\_

## Salon Expenses

Uniform Items	\$	Color Supplies	\$
Pants	\$	Bleach	\$
Shirt	\$	Cream Color	\$
Smock	\$	Weaving Combs	\$
Tool Belt	\$	Developer	\$
Uniform Maintenance	\$	Liquid Color	\$
Uniform Laundry	\$	Temp Color	\$
Uniform Home Laundry	\$	Color Rinse	\$
Uniform Dry Cleaning	\$	Color Bowls	\$
Finish/Styling Equipment	\$	Color Bottles	\$
Combs	\$	Color Brushes	\$
Brushes	\$	Gloves	\$
Hair Extensions	\$	Color Caps	\$
Blow Dryer	\$	Smocks	\$
Bonnet Dryer	\$	Corrective Chemicals	\$
Dryer Chair	\$	Foil/Papers/Frosting Needles	\$
Irons	\$	Back Bar & Finishing Product	\$
Curlers	\$	Shampoos	\$
Hot Curlers	\$	Conditioners	\$
Cutting Equipment	\$	Rinses	\$
Scissors	\$	Reconditioners	\$
Thinning Shears	\$	Color Rinse	\$
Clippers	\$	Color Shampoo	\$
Clipper Heads	\$	Protein Treatment	\$
Clipper Lubricant	\$	Oil Treatments	\$
Trimmers	\$	Mousse/Gel	\$
Razor	\$	Style Lotion/Creams	\$
Razor Blades	\$	Hair Spray	\$
Sharpening Service	\$	Wax/Paste/Pomades	\$
Sharpening Supplies	\$	Talc Powder	\$
Chemical Service Supplies	\$	Shaving Cream	\$
Relaxer	\$	After Shave Lotion/Balm	\$
Perms	\$	Skin Care Supplies	\$
Rods	\$	Cosmetics	\$
Papers	\$	Misc. Supplies	\$
Cotton Strips	\$	Towels	\$
Specialty Rods	\$	Towel Service	\$
Plastic Caps	\$	Floor Mats	\$
Spray Bottle	\$	Client Smocks	\$
Utility Cart	\$	Tweezers	\$
Timer	\$	Manicure Supplies	\$

